

The Russell County Commission
Meeting Minutes
May 11th, 2011
9:30 A.M. EST.

An adjourned of the Russell County Commission was called to order. Members present were: Chair Peggy Martin, Vice Chair Gentry Lee, Tillman Pugh, Ronnie Reed, Cattie Epps, Mervin Dudley and Larry Screws. The County Attorney Kenneth Funderburk and the County Administrator LeAnn Horne, who kept the minutes.

A quorum was established.

Chair Martin requested an approval of the meeting agenda. Commission Dudley motioned to approve the agenda and was seconded by Commissioner Lee. The vote was unanimous.

The invocation was given by Tommy Poole, Pastor of Pine Grove Baptist Church.

The Pledge of Allegiance was led by Commissioner Screws.

Chair Martin welcomed elected officials, department heads, media and visitors.

Chair Martin requested an approval of the April 27th, 2011 meeting minutes. Commissioner Epps motioned to approve the minutes. Seconded by Commissioner Reed. District 1 (Lee) voted, yes; District 2 (Pugh) voted, yes; District 3 (Martin) voted, yes; District 4 (Reed) voted, yes; District 5 (Epps) voted, yes; District 6 (Dudley) voted, yes; District 7 (Screws) abstained due to being absent at the last meeting. The motion passed.

Hecht Burdeshaw, Architect Scott Holmes updated the Commission on the Judicial Center Renovation Project. The project is on schedule at this time and they are scheduled for completion in January 2012.

Deputy Director Bob Franklin reported on the local mutual aid tornado response. There were 28 confirmed tornados in the Huntsville and also in the Birmingham areas. Thirty-one of sixty-seven Alabama counties were impacted by tornados; the death toll stands at 250. Russell County deployed 6 deputies, 3 patrol cars along with a camper and generator to Marshall County for requested assistance. Morgan County has also requested help. Tallapoosa County asked the Sheriff's Department to supply deputies to work 12 hour shifts for two days to give their deputies relief. The camper that was located in Marshall County and a rehab trailer are now deployed to Tuscaloosa. Lawrence County 911 Center had a generator failure and requested the use of Russell County's 150 KW generators, which was taken to there last Friday. Russell County will continue to be on stand-by to assist affected counties.

Expenses for items being deployed to affected counties will be reimbursed by FEMA; in the mean time a transfer of funds is needed to cover those expensive as follows:

Decrease	541	Equipment & Furniture	\$1,500
Increase	499	Other	\$1,500

Commissioner Dudley motioned to approve the budget transfer. Seconded by Commissioner Lee. The vote was unanimous.

Probate Judge Harden requested approval of a proposed family cemetery for the Federinko Family. The cemetery will be located off Sandfort Road. The family has met all legal guidelines as well as been approved by the Planning Commission and Health Department. Commissioner Dudley motioned to approve the Federinko Family Cemetery. Seconded by Commissioner Reed. The vote was unanimous.

David Mowery of the Mowery Consulting Group LLC, provide a report on consulting activities and discussed proposed renewal of their current contract for one year with the County. His company is in the process of pursuing funding for planning, construction and building of a bridge spanning the Chattahoochee River for the purpose of a back gate which will connect Russell County with the Fort Benning Military Base along with assisting on other county projects.

Commissioner Lee asked, since the contract will go into next years budget for renewal which has not been approved yet; could the contract be extended for two months until the 2011-2012 budget is approved and this year extension has been budgeted for?

David Mowery agreed to extend the contract for two months until the requested time for budget allowance/approval.

Commissioner Lee motioned for the present contract to be extended for two months to allow for the budget process. Seconded by Commissioner Dudley. The vote was unanimous.

Russell County Recreational Director, Mike Parker, reported on a engineering request for proposal that was sent out for a multipurpose ball field for the Russell County Sports Complex. Only one proposal was submitted for this project; Goodwyn, Mills and Cawood, with a project cost of \$24,359. Their proposal was \$6,978 more the \$17,381 allowed for the project engineering fees. Goodwyn, Mills & Cawood recalculated the cost and felt they could provide those services for \$21,000. This will be an additional \$2,000; and it is in the recreation budget for this fiscal year for projects at the complex. Coach Parker recommended approval for Goodwyn, Mills & Cawood to move forward with the multipurpose field project. Commissioner Dudley motioned to approve Coach Parker's recommendation. Seconded by Commissioner Lee. The vote was unanimous.

County Engineer Larry Kite had seven items to present to the Commission:

- The vacation of a the right-of-way on a unnamed road in the Allen Heights Subdivision. Necessary documents have been reviewed; therefore, Mr. Kite recommended scheduling a public hearing for June 22, 2011 at 9:00 a.m. EST, prior to the regular Commission Meeting. The property owner will be responsible for required advertisements, publication cost and mailing of notices to those who will be affected by the vacation. The Engineering Department will make sure all stated requirements have been met before the public hearing. Commissioner Lee motioned to approve. Seconded by Commissioner Dudley. The vote was unanimous.
- The Access Management Policy was submitted for the Commission's review at the April 27th, meeting. This policy will assist in issuing permits for County right-of-ways for ingress and egress residential and commercial developments. An appeal clause has been added at the recommendation of the County Attorney. At the end of Section 1.9 in the event that any entity or person desires to appeal any decision made by the Russell County Engineer under this policy; said person or entity shall submit their appeal in writing within 30 days to The Russell County Commission for consideration at a regular Russell County Commission Meeting, The appeal shall include justification and any supporting data why the request should be granted. Commissioner Dudley motioned to approve the policy. Seconded by Commissioner Lee. The vote was unanimous.
- Removal of Bridges from State Inspection List, Russell County has a total of 162 miles of road and 26 bridges that need to be inspected and graded every year by the state for the Annual Maintenance Inspection, which is required to ensure that proper maintenance and upkeep is preformed by the County. 19 of those bridges are not on a state inspection route and are routinely being inspected by the County Engineering Department. As per State Memorandum 2008-04, these bridges can be removed from the State inspection list with a resolution by the Commission. This action will save valuable time and money as they are already being inspected by the County. Commissioner Dudley motioned to approve the resolution and was seconded by Commissioner Reed. The vote was unanimous.
- Agreement with ADEM for the Griggs Road Remediation Plan. ADEM contacted the Engineering Department concerning a dump site located on Griggs Road. ADEM gives counties first option to make an estimated cost to clean up such sites and to be reimbursed for such projects. Engineering estimated the cost of this project at \$37,664.86 and the clean-up would be in-house; therefore the county would be reimbursed for clean up and disposal of waste after completion and inspection. Commissioner Epps motioned to approve the agreement. Seconded by Commissioner Reed. The vote was unanimous.
- The Annual Scrap Tire Disposal Agreement with ADEM for the removal and disposal of scrap tires on the county right-of-ways. The agreement will reimburse Russell County up to \$100,000 annually for

any equipment, labor and disposal charges for tires. ADEM is funding a State wide program that will eliminate and properly dispose of scrap tires found on the county right-of-ways making the road sides more attractive as well as keeping storm drains clear. Commissioner Lee motioned to approve and was seconded by Commissioner Reed. The vote was unanimous.

- A budget amendment for the Engineering has been requested for the purpose of renting equipment, instead of purchasing equipment for those items that are in need of repair. The transfer is as follows:

Decrease Line Item 561	Construction Equipment	\$10,000
Increase Line Item 225	Construction Equipment Rental	\$10,000
	Total	\$10,000

Commissioner Reed motioned to approve the transfer. Seconded by Commissioner Lee. The vote was unanimous.

- A request for disaster debris removal services bid, which will allow to have a contractor on call should there a disaster that would be declared and reimbursable by FEMA. The County could be reimbursed without the contract, but is preferred by FEMA and stand to receive more of a reimbursement by having an on-call contract. The bid will be opened June 14th, 2011 at 2:00 p.m. EST. Commissioner Lee motioned to approve. Seconded by Commissioner Reed. The vote was unanimous.

Sheriff Heath Taylor presented a request for proposal for Ambulance Service(s) Contract. The current contract expires June 8th, 2011. The Ambulance Committee has made several changes in Ambulance Contract request for proposal as follows:

- A Seale location, as well as a Ft. Mitchell location, are required and should be manned during peak times. Peak times will be determined by the Sheriff's Department. This requires an ambulance onsite.
- If the Ambulance service would like to use the County's 8th street building as a station after June 9, 2011; a fee for its use will be negotiated with the requesting ambulance service. The rental fee will be determined by the Commission and County Administrator.
- A 30 day notice is required for all cancellation of all policies.
- A hold harmless agreement has also been added.
- A certificate of insurance is to be on file at the Commission Office at all times.

Commissioner Dudley motioned to approve the Ambulance RFP. Seconded by Commissioner Reed. The vote was unanimous. The Administrator added notifications have been prepared and will be sent to the current ambulance service, located at the 8th street building to make sure they are aware of contract changes. The RFP's are scheduled to be opened on June 1st, 2011, at 2:00 p.m., in the Commission Chambers. The County Commission will be presented the RFP information on June 6th with the final vote on June 8th, 2011.

Sheriff Taylor gave a report on the recent Jail Addition Bid that was held April 28, 2011. Six (6) proposals were presented with the low base bidder being WCCI, Inc and all (8) eight alternates in priority. While reviewing the alternates, this company remained the low bidder until the alternate 3(a); thereafter, Hyperion Construction and the Lisle Company continued as the low bidders throughout the remaining alternates. The original feasibility study showed \$2.6 million with additional \$500,000 est. for additional alternates leaving the budget for the jail addition at 3.3 million. These bids fell well within the estimated budget range.

Sheriff Taylor recommended awarding the bid to the Lisle Company which was within \$22,000 of Hyperion Construction. Commissioner Pugh motioned to approve the Lisle Company as the low bidder with all eight (8) alternates to be included. Seconded by Commissioner Lee.

Attorney Funderburk recommended discussing the financial aspect in executive session, with information provided by Administrator Horne.

Commissioner Screws motioned to move into executive session before the vote for the bid award takes place. Seconded by Commissioner Reed. The vote was unanimous.

Chair Martin made announcements before executive session:

- Date, Times and locations of Public Hearing for Congressional & State School Board Redistricting will be posted in the Courthouse.
- Contact numbers for Temporary Jobs for Tornado Recovery will also be posted in the Courthouse.
- A box will be placed in the Courthouse Lobby for the deposit of Cell Phones for Soldiers.

Chair Martin requested a motion to reconvene the meeting. Commissioner Lee motioned to reconvene. Seconded by Commissioner Reed. The vote was unanimous.

County Attorney Kenneth Funderburk recommended to accept the bids with all amendments and additions to proceed with the Jail addition.

Commissioner Epps motioned to amend the motion authorizing the County Administrator to go forward with the funding of the project, so this will not have to be brought back to the Commission for approval. Seconded by Commissioner Reed. The approval for the amendment was unanimous.

The Commission was polled on the original motion made by Commissioner Pugh: To approve the Lisle Company as the low bidder to include all eight (8) alternates and seconded by Commissioner Lee. The vote was unanimous.

Commissioner Lee motioned to adjourn the meeting.