“Request for Proposal”

Minimum Requirements by the Russell County Commission anticipating future contract with County. Please feel free to add any additional services that you could provide for consideration.

AMBULANCE SERVICE CONTRACT

THIS AGREEMENT, made and entered into by and between THE RUSSELL COUNTY COMMISSION, the governing body of Russell County, Alabama, hereinafter referred to as “Party of the First Part” and____________________________, hereinafter referred to as “Party of the Second Part”;}

WITNESSETH:

WHEREAS, the Party of the First Part is authorized under the provisions of Act 270, of the Sessions of the Legislature of Alabama, 1974, to enter into agreements with privately owned ambulance services for the citizens of Russell County, Alabama; and

WHEREAS, the Party of the Second Part has agreed to provide such ambulance services under the terms and conditions hereinafter set forth:

NOW, THEREFORE, for and in consideration of the mutual covenants, conditions and terms herein set forth, the Party of the First Part and the Party of the Second Part agrees as follows:

1. Effective the _____ day of ____________________, 2011, the Party of the First Part agrees to call on, notify and dispatch the Party of the Second Part for any and all E-911 ambulance emergencies. The Party of the Second Part, when contacted by the Russell County Sheriff’s Office, E-911 or any other official agency authorized to activate ambulance service pursuant to this contract, shall respond immediately,
professionally and expediently to the designated emergency. The Party of the Second Part shall provide full time (24 hours per day, 7 days per week) ambulance service from a location in Russell County, centrally located in the County. The Party of the Second Part agrees that the geographical distribution of emergency ambulance will be as follows:

A. **XYZ Ambulance Service** will respond to all emergency ambulance calls dispatched through the 911 Center, with the exception of calls where a specific service is requested by the caller, in all of Russell County outside the city limits of Phenix City.

B. **XYZ Ambulance Service** may respond to calls anywhere within the County, upon private requests. Calls received directly by **XYZ Ambulance Service** that are of an emergency nature may be considered a 911 call, provided that **XYZ Ambulance** personnel immediately notify the Russell County 911 Center.

2. The Party of the Second Part shall provide one (1) fully staffed and fully equipped ambulance on call at all times to respond to 911 calls. A fully equipped ambulance shall be an ambulance equipped according to the State Health Department Guidelines, to include all equipment for advanced life support, advanced cardiac life support care and necessary medications. Said ambulance will also have all necessary emergency lighting and audible siren.

A. A staffed ambulance shall be attended by a minimum of one paramedic and one licensed driver.

B. All rules under the State Department of Health must be complied with concerning ambulance vehicle specification colors and stripes.
C. All ambulances must meet all regulations under Title 32 concerning brakes, tires, lights, horns and other safety equipment.

D. All ambulances must be inspected and approved by the State Department of Health on an annual basis.

3. The Party of the Second Part shall obtain and maintain, during the term of this contract, the following insurance requirements:

A. Certificate of Insurance on file with the Russell County Commission

B. The Commission needs to be notified, in advance 30 days, before cancellation of insurance.

C. Comprehensive General Liability with limits of $1,000,000 combined single limits, with an aggregate of $1,000,000 broad format endorsement.

D. Professional Liability Insurance in the amount of $1,000,000.

E. Automobile Liability Insurance in the amount of $1,000,000.

F. Workmen’s Compensation Insurance to comply with Alabama statutory limits.

G. The Russell County Commission shall be named as an individual insured under any and all of the above stated coverage’s where permitted by law and contract.

H. The Party of the Second Part agrees to make available any vehicle operated pursuant to this contract for any inspection as requested and/or required by the Party of the First Part or its agent. An inspection so required will be made at a reasonable and prudent time with proper notice.
4. Neither Party of the First Part nor Party of the Second Part shall assign, transfer or pledge all or any portion of this contract without the express written consent of the other party.

5. The Party of the Second Part will provide inmate medical transportation to a local hospital without charge to the Party of the First Part. The Party of the Second Part shall also transport any Russell County employee or firefighter injured while performing activities within the scope of his employment without charge.

The Party of the Second Part shall respond to calls with a transport ambulance, and be on standby, whenever there is a structure fire, call out of the Russell County Sheriff’s Department’s S.T.A.R. Team, or at any other time the Russell County Sheriff requests ambulance assistance, i.e., a hostage or disaster occurrence.

6. The Party of the First Part and the Party of the Second Part agree that unless otherwise terminated, this Agreement shall be for a term of 24 months, commencing the date first above written.

7. This contract may be terminated by the Party of the First Part or the Party of the Second Part by giving 30 days written notice of such termination to the other party. If at any time during the term of this contract another ambulance company submits, in writing, a plan to answer 911 calls at no cost to the county, then notice will be given to all parties and negotiations begun to include said ambulance company in the service contract, provided that all requirements of the ambulance service contract are in compliance. This will not obligate the County Government to provide the new
ambulance service company with a facility.

8. The Party of the First Part, in the execution of this Contract, is in no way attempting to establish, define or modify the standard of care provided by the Party of the Second Part. All decisions regarding the operation, procedure and management of the employees and equipment of the Party of the Second Part shall be the responsibility of said Party of the Second Part.

9. Party of the First Part, so long as this contract is in force, shall provide Party of the Second Part a building for the operation of the business in Seale, Alabama or Party of the Second Part shall inform Sheriff of alternate location in Seale, Alabama for operation of business of one-half (1/2) mile of HWY 26 and HWY 431 Intersection. The Seale location is currently in the Old Seale Fire Department building. The Party of the Second Part shall have the use of the facilities so long as Party of the Second Part shall provide ambulance service to Russell County pursuant to this contract. The Party of the First Part also requires the Party of the Second Part to secure a building for operation of the business and shall maintain an ambulance onsite during peak hours to be determined by the Russell County Sheriff in the Fort Mitchell, Alabama Fire District area(s).

10. Service Provider (XYZ AMBULANCE) shall agree to: Reimburse equipment, supplies and pharmaceuticals used by county employees, first responders and/or firefighters (paid and volunteer) while providing medical assistance at calls for service. Non-disposable equipment shall include, but not limited to, AED Pads, bandages, oxygen supplies, refilling/replacing portable oxygen cylinders, etc.
Non-disposable supplies that are essential to the operation of the first response agencies shall be reimbursed on a temporary basis until the original piece of equipment which was turned over to the provider for treatment and/or transport of the patient can be recovered. Non-disposable equipment includes, but is not limited to, long spine boards or extrication equipment which is attached to the patient for transport or any other equipment that may be needed during patient care and transportation.

IN WITNESS WHEREOF, the Parties have hereunto set their respective hands this the _____ day of __________________. 2011.

ATTEST

RUSSELL COUNTY COMMISSION

By:______________________________  By:______________________________
County Administrator  Its _____________________________

WITNESS

XYZ AMBULANCE

By:______________________________  By:______________________________
Its______________________________