

**LeAnn Horne**  
County Administrator

**Vickie Perry**  
Assistant Administrator



Commissioners:  
Gentry Lee, District 1  
Tillman Pugh, District 2  
Peggy Martin, District 3  
Ronnie Reed, District 4  
Cattie Epps, District 5  
Mervin Dudley, District 6  
Larry Screws, District 7

## **EMPLOYMENT OPPORTUNITY**

**POSITION: CHIEF APPRAISER AND MAPPER**

**SALARY: APPOINTMENT AND SALARY APPROVED BY COUNTY COMMISSION**

**SUBMIT RESUME AND/OR APPLICATION:**

PHENIX CITY CAREER CENTER  
2602 COLLEGE DRIVE  
PHENIX CITY, AL 36869  
334-214-4828

**CLOSING DATE APPLICATIONS:**  
**January 31, 2012**

**GENERAL JOB DESCRIPTION:**

MANAGES AND SUPERVISES THE WORK OF REAL PROPERTY APPRAISERS, PERSONAL PROPERTY APPRAISERS, MAPPERS AND RELATED STAFF. CONDUCTS RATIO AND LAND STUDIES, DIRECTS IMPLEMENTATION PLAN REQUIRING ALL PROPERTY IN RUSSELL COUNTY SUBJECT TO AD VALOREM TAXATION TO BE APPRAISED. UPDATES APPRAISALS. COMPUTES TAX FIGURE CHANGES, APPRAISALS, AS NEEDED, OF REAL AND PERSONAL PROPERTY, MAPPING OF PROPERTIES, PLANNING, MANAGEMENT AND SUPERVISION, RATIO STUDIES, INDEX STUDIES AND LAND VALUE STUDIES.

**EDUCATION:**

MUST BE 21 YEARS OF AGE. CERTIFIED APPRAISER THROUGH THE STATE AD VALOREM EDUCATION AND CERTIFICATION PROGRAM. BACHELORS DEGREE FROM AN ACCREDITED FOUR YEAR COLLEGE OR UNIVERSITY IN BUSINESS ADMINISTRATION, ACCOUNTING, TAXATION, LAW, OR RELATED FIELD. NOT LESS THAN 5 YEARS OF PRACTICAL EXPERIENCE INVOLVING EXTENSIVE COMMERCIAL, INDUSTRIAL, APARTMENT, FARM AND RESIDENTIAL TYPE PROPERTIES USING ALL RECOGNIZED APPROACHES TO VALUE.

***“Equal Opportunity Employer”***

1000 Broad Street / P.O. Box 969, Phenix City, Alabama 36868  
Phone (334)298-6426- Fax (334) 298-0844